

DECLASSIFIED

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suitable for publication, and will encourage the origination of such stories and pictures. No stories or pictures may be sent out for publication until cleared by the Public Relations Officer.

4. THE OFFICER OF THE DAY

1: The duties and responsibilities of the Officer of the Day shall be as prescribed in Chapter 28, U. S. Navy Regulations, together with such other specific functions as may be prescribed by the Commanding Officer. He shall sleep in the office provided and shall be instantly available at all times. The duty shall be stood by line officers assigned by the Air Base Commander and shall be relieved as prescribed by him.

The Officer of the Day shall attend musters which take place during his tour of duty, and shall inspect each station general galley and mess hall daily, eating his meals at one of the general messes. He shall report any deficiencies of food, personnel or equipment in writing to the Executive Officer.

The Officer of the Day shall see that colors and all other ceremonies are properly executed.

The Officer of the Day shall take charge of all activities of the base in case of fire, air-raid or other emergency, until relieved by higher authority. He shall maintain the Base log and keep copies of all current base orders, bills and rosters and have them readily available.